

Public Document Pack

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7 January 2020

Health and Adult Social Care Scrutiny Committee

A meeting of the committee will be held at **10.30 am** on **Wednesday, 15 January 2020** at **County Hall, Chichester**.

Tony Kershaw
Director of Law and Assurance

The meeting will be available to view live via the Internet at this address:

<http://www.westsussex.public-i.tv/core/portal/home>

Agenda

- 10.30 am 1. **Declarations of Interest**
- Members and officers must declare any pecuniary or personal interest in any business on the agenda. They should also make declarations at any stage such an interest becomes apparent during the meeting. Consideration should be given to leaving the meeting if the nature of the interest warrants it. If in doubt please contact Democratic Services before the meeting.
- 10.32 am 2. **Urgent Matters**
- Items not on the agenda which the Chairman of the meeting is of the opinion should be considered as a matter of urgency by reason of special circumstances, including cases where the Committee needs to be informed of budgetary or performance issues affecting matters within its terms of reference, which have emerged since the publication of the agenda.
- 10.33 am 3. **Minutes of the last meeting of the Committee** (Pages 5 - 12)
- The Committee is asked to agree the minutes of the meeting held on 27 November 2019 (cream paper).
- 10.35 am 4. **Adults' Services Improvement - Next Steps** (To Follow)
- 11.35 am 5. **Responses to Recommendations and Updates to Actions** (Pages 13 - 22)

The Committee is asked to note

a) the responses to recommendations made at the 27 November 2019 meeting and

b) the updates to actions requested at the 27 November 2019 meeting

11.40 am 6. **Forward Plan of Key Decisions** (Pages 23 - 34)

Extract from the Forward Plan dated 2 January 2020.

An extract from any Forward Plan published between the date of despatch of the agenda and the date of the meeting will be tabled at the meeting.

The Committee is asked to consider whether it wishes to enquire into any of the forthcoming decisions within its portfolio.

11.50 am 7. **Business Planning Group Report** (Pages 35 - 42)

The report informs the Committee of the Business Planning Group meeting held on 20 November 2019, setting out the key issues discussed.

The Committee is asked to endorse the contents of this report, and particularly the Committee's Work Programme revised to reflect the Business Planning Group's discussions (attached at Appendix A).

12.00 pm 8. **Possible Items for Future Scrutiny**

Members to mention any items which they believe to be of relevance to the business of the Select Committee, and suitable for scrutiny, e.g. raised with them by constituents arising from central government initiatives etc.

If any member puts forward such an item, the Committee's role at this meeting is just to assess, briefly, whether to refer the matter to its Business Planning Group (BPG) to consider in detail.

12.04 pm 9. **Requests for Call-in**

There have been no requests for call-in to the Select Committee and within its constitutional remit since the date of the last meeting. The Director of Law and Assurance will report any requests since the publication of the agenda papers.

12.05 pm 10. **Date of Next Meeting**

The next meeting of the Committee will be held on 11 March at

10.30 am at County Hall, Chichester. Probable agenda items include:

- West Sussex Suicide Prevention Strategy & Self-harm Needs Assessment
- Refreshed Dementia Strategy
- Adults Services Improvement
- Review of In-house Residential Care
- Proposals to improve mental health services in West Sussex
- Sussex-wide review of emotional health and wellbeing support for children and young people

Any member wishing to place an item on the agenda for the meeting must notify the Director of Law and Assurance by 25 February.

To all members of the Health and Adult Social Care Scrutiny Committee

Webcasting

Please note: this meeting may be filmed for live or subsequent broadcast via the County Council's website on the internet - at the start of the meeting the Chairman will confirm if all or part of the meeting is to be filmed. The images and sound recording may be used for training purposes by the Council.

Generally the public gallery is not filmed. However, by entering the meeting room and using the public seating area you are consenting to being filmed and to the possible use of those images and sound recordings for webcasting and/or training purposes.

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Health and Adult Social Care Scrutiny Committee

27 November 2019 – At a meeting of the Health and Adult Social Care Scrutiny Committee held at 10.30 am at County Hall, Chichester.

Present: Mr Turner (Chairman)

| | | |
|---------------|-------------------|-----------------------------------|
| Dr Walsh | Mrs Bridges | Ms Sudan |
| Mrs Arculus | Mrs Jones | Cllr Bangert |
| Lt Cdr Atkins | Mr Markwell | Cllr McGregor |
| Mr Boram | Mr Wickremaratchi | Cllr Peacock, arrived at 11.25 |

Apologies were received from Ms Flynn, Dr O'Kelly, Miss Russell, Cllr Bennett, Cllr Bickers, Cllr McAleney and Cllr Tricia Youtan

Also in attendance: Mrs Jupp

25. Declarations of Interest

25.1 In accordance with the code of conduct the following interests were declared: -

- Mr Atkins in respect of item 4, Responses to Recommendations, as a debt coach in Worthing
- Mr Turner in respect of item 6, West Sussex Winter Plan and item 7, South East Coast Ambulance Service Update, as a locum pharmacist who uses the NHS 111 referral system
- Mr Boram in respect of item 8, Housing Related Support, as a member of Adur District Council
- Mrs Bridges in respect of item 8, Housing Related Support, as a member of Adur District Council
- Ms Sudan in respect of item 8, Housing Related Support, as a member of Crawley Borough Council
- Dr Walsh in respect of item 8, Housing Related Support and item 9, Local Assistance Network Task & Finish Group, as leader of Arun District Council
- Cllr McGregor in respect of item 8, Housing Related Support, as a member of Adur District Council

26. Minutes of the last meeting of the Committee

26.1 Resolved – that the minutes of the meeting held on 26 September 2019 be approved as a correct record and that they be signed by the Chairman.

27. Responses to Recommendations

27.1 Resolved – that the Committee notes the responses.

28. Forward Plan of Key Decisions

28.1 A query regarding the effectiveness of peer mentoring and support in relation to the proposed decision 'Contract for Provision of Children, Young People and Adults, who use Alcohol and / or Drugs, their Families and Carers extension' to be taken up by the Chairman.

28.2 In the proposed decision 'Commissioning of Care and Support at Home' the difference between those eligible for social care in general and those eligible for social care provided by the Council would be made clear.

28.3 Resolved – that the Committee notes the Forward Plan of Key Decisions.

29. West Sussex Winter Plan

29.1 The Committee considered a report by the West Sussex clinical commissioning groups (CCGs) which was introduced by Pennie Ford, interim Executive Managing Director representing the West Sussex CCGs who highlighted the following points: -

- The objective of the winter plan was to keep patients and staff safe during times of extra pressure, using a partnership approach across the health and social care systems and to meet demand, including surges of activity
- All the local accident & emergency (A&E) delivery boards had been involved in developing the plan which had then been approved by internal scrutiny, governing bodies, providers and the Health & Wellbeing Board and had gained the assurance of NHS England and NHS Improvement
- The plan was constantly monitored and reviewed
- The key points were lessons from previous years, main service changes, actions for winter and focussing on caring for people at home
- Key initiatives were operating the 'Home First' model, co-locating urgent treatment centres with A&E departments, encouraging flu vaccinations and a refreshed communications campaign that included encouraging people to get their prescriptions in good time
- Risks and challenges were national and local pressures on the system - West Sussex acute hospitals were performing well compared to others around the country
- Access to GPs had been improved to cope with large numbers of expected patients that present themselves to A&E
- Ambulance conveyance patterns had been reviewed
- NHS England was assisting to find best practice solutions to the problem of people staying in hospitals longer than necessary

29.2 Summary of responses to the Committee's questions and comments: -

- There were cold weather business continuity plans that included using four wheeled drive vehicles to transport patients and staff
- Sussex Community NHS Foundation Trust encouraged its staff to go to the nearest Trust location if they couldn't get to their usual place of work

- The Council was aware of care providers' winter plans and had its own detailed plans for social care teams
- The flu vaccination take-up rate for staff at Western Sussex Hospitals NHS Foundation Trust was currently 52% against a target of 80% - social media was used to encourage staff to be vaccinated and there were weekend and evening opportunities to make this easier
- Under NHS contracts it was not compulsory for staff to be vaccinated against flu
- Flu vaccination rates for the over 65s and vulnerable groups in West Sussex was above average – in the Coastal West Sussex area the rate had improved from 44% last year to 62.7% at present
- There were local and international recruitment campaigns with temporary staff being used when needed
- The vacancy rate for nursing staff was 10% - **ACTION: Pennie Ford** to provide the Committee with the vacancy rates for ancillary and medical staff across the Trusts treating West Sussex residents
- Additional nurses would support the extra adult patient beds to be introduced for winter
- Acute hospitals had mental health liaison teams to help with an increase over winter of admissions of patients with mental health problems
- Primary care capacity (including out of hours and pharmacies) was part of the winter plan
- NHS 111 would be able to book people into primary care as part of the new arrangements with urgent treatment centres
- The £3.3m from the Council towards NHS winter planning was ring-fenced – **ACTION: Kim Curry** to provide the Committee with a breakdown of how the £3.3m Council funding for NHS winter planning is spent
- Specific communication was aimed at groups most likely to use A&E over winter
- Key performance indicators and statistics to be included in future winter plan reports
- The local NHS would consider the consequences of GPs not making home visits when this policy was implemented
- A sense of the percentage uplift in blocks of care and support at home that would be provided over winter was requested. **ACTION: Chris Clark** to provide this information to the Committee
- Home First would help meet the 40% reduction target in long hospital stays, there would also be emphasis on ambulatory care and reablement
- To reduce the number of people presenting at A&E departments the communications strategy would encourage people to seek advice from NHS 111 – there would also be more GP provision in A&E departments
- Parts of the Clinical Assessment Service were already in place with the full model being operational from April 2020

29.2 Resolved – that the Committee: -

- i. Is partially assured that the winter plan across the health and social care system is comprehensive and regularly monitored and that there are sufficient continuity plans in place for individual partner organisations if there are adverse weather conditions

- ii. Is concerned at the current level of take-up of the flu vaccine for frontline staff and that work continues to increase the take-up
- iii. Recognises the plans to increase bed capacity, but is concerned about the need for a consistent workforce to support this
- iv. Requests that future reports on winter plans include statistics so that the committee can understand any particular trends over the winter period

30. South East Coast Ambulance Service Update

30.1 The Committee considered a report by South East Coast Ambulance Service NHS Foundation Trust (SECAMB) that was introduced by Joe Garcia, Executive Director of Operations SECAMB who told the Committee:

-

- As well as a Care Quality Commission (CQC) rate of 'Good' overall, SECAMB had been judged as 'Outstanding' for being well-led in caring and the control room
- There had been changes to the leadership and senior management to aid improvement
- Whilst there were a lot of measures in place to improve performance, rural areas were still a challenge
- SECAMB wanted to strengthen the role of community first responders
- Staff numbers had increased by nearly 200 meaning that there were 6,000 more operational hours per week versus the same time last year
- The longest hospital handover delays were at St Richard's hospital, Chichester based on lost hours per incident > 30 minutes turnaround
- From 25th November staff have access to an app that would help them find treatment pathways for patients whilst with them
- Onecall helped enhance patient outcomes
- There was focus on more local urgent care hubs
- Response times for lower category incidents were challenging as the focus was on meeting the highest life-threatening category calls
- An unmarked street triage car had been introduced in Crawley to help with mental health patients emergency response.
- The Tangmere 'Make Ready' centre was being developed and would help with quicker response times and more efficient operation

30.2 Summary of responses to the Committee's comments and questions: -

- Paramedics still went through a three year degree course – 140 new paramedics had been employed since August
- Morale seemed high in stations with good feedback received on wellbeing procedures - this and the outstanding judgement for well-led indicated that the bullying problem was being addressed
- There has been a 7% increase in service demand due to an increase in access routes, groups of GP surgeries closing at the same time, increased older population, increased incidents of chest pain and respiratory problems in young adults
- The 'Demand and Capacity Review' set a target for whole time staff predicated on anticipated growth, not actual growth

- Staffing levels are 245 below target but 41 whole time equivalents (at time of report) ahead of trajectory – shortfalls are made up by using staff overtime and private providers
- All sub-contractors went through a rigorous selection process and had to have passed CQC inspection with staff vetted and identified as working for SECAMB
- No further Make Ready centres were planned for West Sussex in addition to those at Worthing and Tangmere. Ambulance Community Response Posts were used to station ambulance crews awaiting an incident, including one in the north of the county near the border with Surrey to take advantage of the Guildford centre
- SECAMB uses community first responders to support reaching people in rural areas as quickly as possible
- There was a pilot scheme in the Horsham and Mid Sussex area whereby paramedics rotated working in GP surgeries and the ambulance service.
- Staff at the wellbeing hub in Crawley worked across the Southeast Coast region
- A 'Front Door' audit had been carried out at St Richard's hospital, Chichester over several shifts to identify causes for handover delays and how these could be addressed – the report was due out soon, in the meantime front door triaging had been introduced
- Handover delays were shorter at Worthing hospital, partly due to the new layout at A&E where there is now no room for ambulances to queue
- Ways to reduce handover delays, includes seating patients that were fit enough instead of keeping them on trolleys and developing better communication and understanding of needs between acute hospitals and the ambulance service
- In addition to a whistleblower system, SECAMB had introduced a 'Freedom to Speak-up Guardian' who listens to complaints in private – this might avoid issues going straight to the formal grievance stage
- The guidance SECAMB provided to nursing homes would in future contain information on handling injury and non-injury falls, but care home staff would still need the right training and equipment to be able to deal with falls instead of calling for an ambulance
- Training had continued despite the Clinical Education Centre being closed and SECAMB would re-introduce its apprentice scheme in conjunction with further education colleges

30.3 Resolved – that the Committee: -

- i. Congratulates South East Coast Ambulance Service NHS Foundation Trust on its most recent Care Quality Commission inspection rating and the improvements that have been made
- ii. Is encouraged by the work that is being done to improve staff morale and therefore improve the culture of the organisation
- iii. Asks to receive a written update on the work being done at St Richard's hospital, Chichester to improve handover delays when available

31. Housing Related Support

31.1 The Committee considered a report by the Executive Director Adults and Health which was introduced by Amanda Jupp, Cabinet Member for Adults and Health and Mark Dow, Head of Strategic Housing.

31.2 Amanda Jupp told the Committee that: -

- A lot of hard work had been done with the coalition of providers and district and borough councils through a task & finish group (TFG) to improve things for the homeless
- After the decision to reduce funding for housing related support, Crawley Open House had attracted funding from Homes England to move its resource and day centre to a separate building from the hostel which would be residential only
- The County Council had attracted funding from the Department of Communities and Local Government and from Public Health England specifically for Turning Tides, Worthing
- Special thanks go to Mark Dow for his hard work in this area

31.3 Mark Dow highlighted the following: -

- The County Council was decommissioning red contracts (providers such as social landlords were now supplying these services) and recommissioning green contracts whilst three amber contracts had secured funding from the district/borough councils for co-commissioning and procuring with the County Council – **ACTION: Mark Dow** to provide the Committee with a list of organisations that still received housing related support
- Procurement of new contracts would begin in January reflecting local needs with soft market testing establishing that the £750k available per year would be sufficient

31.4 Summary of responses to the Committee's comments and questions: -

- The coalition of providers and district/borough councils were aware this update report was being produced but did not ask to contribute to it
- The Vice Chairman in his capacity of Leader of Arun District Council reported that Arun District Council had made an extra £1m available for helping the homeless as a result of the County Council's reduction in funding for housing related support, including purchasing accommodation, and that Turning Tides had opened an extra winter shelter in Littlehampton
- The TFG would continue to meet to monitor the situation and look at other areas of homelessness such as the increasing need for temporary accommodation
- Pressures on housing authorities came from duties as a result of the Homelessness Reduction Act and the affordability of public and private rents
- Public Health England had granted Western Sussex Hospitals NHS Foundation Trust £387k for homeless people presenting at A&E
- Sussex Partnership NHS Foundation Trust had appointed clinical discharge co-ordinators to work with district/borough councils' housing

officers to establish the best pathways for mental health patients being discharged from hospital – housing providers and social care teams also needed to be involved to help those with complex needs find the right type of accommodation

- A housing strategy was needed for all vulnerable groups
- The County Council helped young homeless people through 'Move On' accommodation

31.5 Resolved – that the Committee asks that: -

- i. Its business planning group considers how this issue should be monitored by the Committee going forward
- ii. That an update from the task & finish group including evidence from the district/borough councils and coalition of providers is circulated to the Committee

32. Local Assistance Network Task & Finish Group

32.1 The Cabinet Member for Adults & Health reported that she was reflecting on the recommendations made by the Local Assistance Network Task & Finish Group and that the decision on the Local Assistance Network would be taken soon.

32.2 Resolved – that the Committee notes the letter from the Local Assistance Network Task & Finish Group outlining its thoughts and recommendations to the Cabinet Member for Adults & Health.

33. Date of Next Meeting

33.1 The next meeting of the Committee is scheduled for 10.30 on 15 January at County Hall, Chichester.

The meeting ended at 1.21 pm

Chairman

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Responses to Recommendations

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| <p>Recommendation to the Executive Director for Adults & Health</p> <p>Housing Related Support</p> <ul style="list-style-type: none"> • That an update from the task & finish group including evidence from the district/borough councils and coalition of providers is circulated to the Committee | <p>Response from the Executive Director for Adults & Health</p> <p>Housing Related Support</p> <ul style="list-style-type: none"> • There has not been sufficient time since the red contracts wound down to identify any impact / trends. The task & finish group will supply any evidence when available |
| <p>Recommendation to the Chief Executive of South East Coast Ambulance Service NHS Foundation Trust</p> <p>South East Coast Ambulance Service NHS Foundation Trust Update</p> <ul style="list-style-type: none"> • Asks to receive a written update on the work being done at St Richard's hospital, Chichester to improve handover delays when available | <p>Response from the Chief Executive of South East Coast Ambulance Service NHS Foundation Trust</p> <p>South East Coast Ambulance Service NHS Foundation Trust Update</p> <p>A live review was undertaken in November to review handover performance and to identify any opportunities to improve handover times. The outcome of the review was due to be presented to the A&E delivery board on 17 December. The report outlines recommendations that came out of the review. The key ones that will improve handover delays are: -</p> <ul style="list-style-type: none"> • Use of a dedicated handover nurse • Development of a Fit2Sit approach in ED (Emergency Department) to avoid the need for patients to wait on a trolley • Development of a direct referral to the Emergency Floor rather than handover happening in ED (reduces congestion in ED) |

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| | <p>It is anticipated that the A&E delivery board will support all the recommendations and ensure that plans are drawn up for implementation</p> |
| <p>Recommendations to the Executive Managing Director for West Sussex clinical commissioning groups</p> <p>West Sussex Winter Plan</p> <ul style="list-style-type: none"> • Is partially assured that the winter plan across the health and social care system is comprehensive and regularly monitored and that there are sufficient continuity plans in place for individual partner organisations if there are adverse weather conditions • Is concerned at the current level of take-up of the flu vaccine for frontline staff and that work continues to increase the take-up • Recognises the plans to increase bed capacity, but is concerned about the need for a consistent workforce to support this • Requests that future reports on winter plans include statistics so that the committee can understand any particular trends over the winter period | <p>Responses from the Executive Managing Director for West Sussex clinical commissioning groups</p> <p>West Sussex Winter Plan</p> <ul style="list-style-type: none"> • The Local A&E delivery boards covering the West Sussex population have continued to review and monitor the implementation of winter resilience plans and have approved detailed resilience plans specifically covering the Christmas and New Year period. Flu season started earlier this year and Public Health England has indicated that the season is likely to peak over the Christmas period so further action has been take across Sussex to promote and further increase the take up of the flu vaccination for both frontline staff and vulnerable adults and children cohorts. Progress on vaccinating frontline staff continues to be made and for West Sussex providers the current position is as follows: Surrey & Sussex Healthcare NHS Trust 80%, Sussex Community NHS Foundation Trust 80%, Sussex Partnership NHS Foundation Trust 82.2%, Western Sussex Hospitals NHS Foundation Trust 65.5% (up from 53% same time last year) and South East Coast Ambulance Service NHS Foundation Trust 73%. All the Local A&E delivery boards are closely monitoring the implementation of additional capacity for winter and any workforce related risks. Whilst there continue to be underlying challenges related to workforce this has not yet impacted on the agreed plans adversely. We will take the Committee's |

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| | comments regarding inclusion of statistics into account in future reports on winter plans. |
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Follow-up to Actions

| West Sussex Winter Plan Actions | West Sussex Winter Plan Responses |
|---|---|
| <p>Action: The vacancy rate for nursing staff was 10% - Pennie Ford to provide the Committee with the vacancy rates for ancillary and medical staff across the Trusts treating West Sussex residents</p> | <p>Update awaited</p> |
| <p>Action: Kim Curry to provide the Committee with a breakdown of how the £3.3m Council funding for NHS winter planning is spent</p> | <p>Details in table 1 below</p> |
| <p>Action: A sense of the percentage uplift in blocks of care and support at home that would be provided over winter was requested. Chris Clark to provide this information to the Committee</p> | <p>Within domiciliary care capacity there are twelve additional carer rounds commissioned over winter, all of which is now mobilised until the end of March 2020. Specifically, this equates to an additional 14,245 hours of care for West Sussex residents during the winter period. Delivery of this care will be monitored by commissioning managers on a weekly basis.</p> <p>An additional 42 social care assessment beds have been block-commissioned for the winter period. These will be used flexibly during winter to ensure sufficient bedded capacity is available for suitable people who are not well enough to return to their usual place of residence. Occupancy levels of these beds will be monitored by social care teams on a daily basis.</p> <p>This commissioned resource represents the core additional capacity which is in place for winter but is part of a larger winter plan that also includes additional social care teams to support care homes, acute hospitals and mental health facilities throughout the winter period.</p> |

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| | The winter plan is dynamic and regularly monitored. The NHS will be leading a mid-winter review of the plan in January, and a post-winter stocktake will take place in early spring to assess the effectiveness of the initiatives, using health and social care performance data, and any learning will be captured to go into future planning rounds. |
| Housing Related Support Actions | Housing Related Support Responses |
| Action: The County Council was decommissioning red contracts (providers such as social landlords were now supplying these services) and recommissioning green contracts whilst three amber contracts had secured funding from the district/borough councils for co-commissioning and procuring with the County Council – Mark Dow to provide the Committee with a list of organisations that still received housing related support | Details in table 2 below |

Table 1: Winter Plan 2019/20 (Additions updated 7 January 2020)

| | Activity/Programme | Description | Estimated Start Date |
|---|--------------------|--|-------------------------------|
| 1 | Step Up Step Down | Discharge to Assess – Bedded Care <ul style="list-style-type: none"> • SASH - 10 beds • BSUH 10 beds • Western – 22 beds | In place |
| 2 | Step Up Step Down | Home First Care <ul style="list-style-type: none"> • Purchase of Care provision from domiciliary care frameworks to support implementation of Home First pathway alongside SCFT | 30 th October 2019 |
| 3 | Step Up Step Down | Bridging Care provision <ul style="list-style-type: none"> • Extension of Provider of Last Resort arrangement with SCFT in Northern area until end March 2020. 130 hours block and 70 hours spot per week (as capacity allows) • Extension of Coastal Hospital Discharge Service with First Col in Southern and Western area until end March 2020. | In place |

| | | | |
|---|--------------------------|--|---------------|
| | | 150 block and 50 spot hours per week (as capacity allows) | |
| 4 | Step Up Step Down | Meals on Wheels for customers returning home with home first pathway | November 2019 |
| 5 | Care and Support at Home | <p>Additional rounds and blocks of service Stage 1 – Winter – Nov 2019 – Feb 2020</p> <p>Northern:</p> <ul style="list-style-type: none"> • Horsham and Southwater • Crawley • East Grinstead • Burgess Hill, Hassocks and Hurstpierpoint • Haywards Heath and Lindfield <p>Southern:</p> <ul style="list-style-type: none"> • Adur (Lancing and Shoreham) • Littlehampton & Arundel • Worthing • Rural Southern <p>Western:</p> <ul style="list-style-type: none"> • Manhood peninsula (Witterings and Selsey) • Rural Western • Billingshurst & Pulborough <p>Stage 2: Easter 2020 – plans to be developed.</p> | November 2019 |
| 6 | Care Match | A pilot for a new model of provision focused on a self-employed PA model facilitated by an agency that supports with payroll, training and rostering. | December 2019 |
| 7 | Workforce | <p>Workforce campaigns</p> <ul style="list-style-type: none"> • Provider support • Worthing Campaign (Oct 2019) • Proud to Care boost campaign (Oct 2019) • Retail workers online campaign (Dec 2019) | Ongoing |

| | | | |
|----|-----------------------------------|---|---------------|
| 8 | Flu Vaccinations | In 2019/20, NHS England will continue to support the flu vaccination of social care and hospice workers. The eligible groups will remain the same as in 2018/19 and free vaccination will be available through community pharmacy or their registered general practice. West Sussex County Council will offer free flu vaccination to all employees via a voucher scheme, in addition West Sussex County Council will support the national communication campaign with a local communications plan. | Early Autumn |
| 9 | Winter block beds | <p>Western</p> <ul style="list-style-type: none"> • Dementia Nursing Beds x 1 • Dementia Residential Beds x 2 • General Nursing Beds x 2 <p>Southern</p> <ul style="list-style-type: none"> • Dementia Residential beds x 2 • General Nursing beds x 4 • Expand usage of current dementia crisis bed <p>Northern</p> <ul style="list-style-type: none"> • Dementia Nursing beds x 2 • Dementia Residential beds x 2 • General Nursing beds x 5 | November 2019 |
| | | Additionally included items | |
| 10 | Mental Health Discharge | Additional 3 social workers during winter to support acute hospital discharge, to be based in Chichester and Worthing. Focusing on supporting people to go home from A&E through a pilot of a mental health discharge to assess model. | Jan 2020 |
| 11 | Mental health Placement Finding | Additional ring fenced capacity in the mental health contracts and commissioning team for a placement finding team during winter. This will support social workers and ward team in securing appropriate placements at best value and a timelier hospital discharge | TBC |
| 12 | Housing Support for mental health | Enabling and facilitating support for patients with housing related matters to enable more timely discharges. | TBC |

| | | | |
|----|--|--|----------|
| 13 | Additional approved mental health practitioner (AMHP) capacity | Additional AMHP capacity during winter to meet increased demand for mental health act assessments in and out of hours. | Jan 2020 |
| | | Areas for Further Consideration and Development | |
| 14 | Voluntary and Community Sector Services | Additional investment into voluntary and community sector services supporting hospital services. | TBC |

Table 2: Housing Related Support – Contracts & Providers

| Provider | Service | Client Group | Area of Operation | Notes |
|-------------------------------|------------------------------|----------------|--------------------------------|--|
| CGL (Care Grow Live) | Offender Accommodation | Offenders, 18+ | Countywide | |
| Safe in Sussex | Refuge Accommodation | Female | Arun & Worthing | |
| Stone Pillow | Complex needs & Homelessness | Adults 18+ | Chichester & Arun | |
| Open House | Complex needs & Homelessness | Adults 18+ | Crawley | |
| Turning Tides | Complex needs & homelessness | Adults 18+ | Worthing, Horsham & Mid Sussex | |
| Bognor Housing Trust | Complex needs & homelessness | Adults 18+ | Arun | |
| Sanctuary Housing Association | Accommodation based support | 16+ | Arun & Worthing | To be recommissioned in 2020 Procurement commencing in January 2020 |
| Peabody Trust | Accommodation based support | 16+ | Mid Sussex | To be recommissioned in 2020 Procurement commencing in 2020 |

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|-------------------------------|----------------------------------|-----------------------|---|--|
| Southdown Housing Association | Accommodation based support | 16+ | Crawley, Horsham, Adur & Worthing | To be recommissioned in 2020 Procurement commencing in 2020 |
| YMCA Downslink | Accommodation based support | Young people, 16 - 24 | Crawley, Horsham, Worthing & Mid Sussex | |
| Sanctuary Housing Association | Accommodation based support | Young people, 16 - 24 | Adur & Arun | |
| Home Group | Accommodation based high support | Young people 16 - 24 | Worthing | |



Forward Plan of Key Decisions

The County Council must give at least 28 days' notice of all key decisions to be taken by members or officers. The Plan describes these proposals and the month in which the decisions are to be taken over a four-month period. Decisions are categorised according to the West Sussex Plan priorities of:

- **Best Start in Life** (those concerning children, young people and schools)
- **A Prosperous Place** (the local economy, infrastructure, highways and transport)
- **A Safe, Strong and Sustainable Place** (Fire & Rescue, Environmental and Community services)
- **Independence in Later Life** (services for older people or work with health partners)
- **A Council that Works for the Community** (finances, assets and internal Council services)

The most important decisions will be taken by the Cabinet sitting in public. The schedule of monthly Cabinet meetings is available on the website. The Forward Plan is updated regularly and key decisions can be taken on any day in the month if they are not taken at Cabinet meetings. The Plan is available on the County Council's website and from Democratic Services, County Hall, West Street, Chichester, PO19 1RQ, all Help Points and the main libraries in Bognor Regis, Crawley, Haywards Heath, Horsham and Worthing. Published decisions are also available via the website.

A key decision is one which:

- Involves expenditure or savings of £500,000 or more (except treasury management); and/or
- Will have a significant effect on communities in two or more electoral divisions in terms of how services are provided.

The following information is provided for each entry in the Forward Plan:

| | |
|--------------------------------------|---|
| Decision | A summary of the proposal. |
| Decision By | Who will take the decision - if the Cabinet, it will be taken at a Cabinet meeting in public. |
| West Sussex Plan priority | Which of the five priorities in the West Sussex Plan the proposal affects. |
| Date added | The date the proposed decision was added to the Forward Plan. |
| Month | The decision will be taken on any working day in the month stated. If a Cabinet decision, it will be taken at the Cabinet meeting scheduled in that month. |
| Consultation/ Representations | How views and representations about the proposal will be considered or the proposal scrutinised, including dates of Select Committee meetings. |
| Background Documents | The documents containing more information about the proposal and how to obtain them (via links on the website version of the Forward Plan). Hard copies are available on request from the decision contact. |
| Author | The contact details of the decision report author |
| Contact | Who in Democratic Services you can contact about the entry |

Finance, assets, performance and risk management

Each month the Cabinet Member for Finance reviews the Council's budget position and may take adjustment decisions. A similar monthly review of Council property and assets is carried out and may lead to decisions about them. These are noted in the Forward Plan as 'rolling decisions'.

Each month the Cabinet will consider the Council's performance against its planned outcomes and in connection with a register of corporate risk. Areas of particular significance may be considered at the scheduled Cabinet meetings.

Significant proposals for the management of the Council's budget and spending plans will be dealt with at a scheduled Cabinet meeting and shown in the Plan as strategic budget options.

For questions contact Helena Cox on 033022 22533, email helena.cox@westsussex.gov.uk.

Published: 2 January 2020

Forward Plan Summary

Summary of all forthcoming executive decisions in West Sussex Plan priority order

| Decision Maker | Subject Matter | Date |
|---|--|---------------|
|  A Strong, Safe and Sustainable Place | | |
| Director of Public Health | Contract for Provision of Children, Young People and Adults, who use Alcohol and / or Drugs, their Families and Carers extension | January 2020 |
| Executive Director People Services | Hospital Discharge Care Service Award of Contract | January 2020 |
| Cabinet Member for Adults and Health | Procurement of Accommodation Based Support for Alcohol/Drug Recovery | January 2020 |
| Cabinet Member for Adults and Health | Supported Living Services Procurement | March 2020 |
|  Independence in Later Life | | |
| Cabinet Member for Adults and Health | Adults' Services Improvement - Next Steps | January 2020 |
| Cabinet Member for Adults and Health | Commissioning of Care and Support at Home | January 2020 |
| Director of Public Health | Local Healthwatch and Independent Complaints Advocacy Service Award of Contract | January 2020 |
| Cabinet Member for Adults and Health | Review of In-house Residential Care | February 2020 |
| Executive Director Adults and Health | Extension of the Community Equipment Service Contract | February 2020 |

A Strong, Safe and Sustainable Place

Director of Public Health

| | |
|--|---|
| Contract for Provision of Children, Young People and Adults, who use Alcohol and / or Drugs, their Families and Carers extension | |
| <p>The County Council currently provides a service to support children, young people and adults affected by alcohol and other drug use, and their families and carers in West Sussex.</p> <p>The service is an all age, county wide service working with people who misuse alcohol and drugs and provides:</p> <ul style="list-style-type: none"> - Harm reduction and needle syringe provision - Engagement and early interventions - Structured treatment including specialist prescribing - Assessment for onward referral to detox and residential rehabilitation* - Blood Borne Virus testing and vaccination - Education, training and employment support - Peer mentoring - Support to families and carers <p>The current contract expires in May 2021, with an option to extend for a further two years. The Director for Public Health will be asked to approve an extension to the current contract to May 2023.</p> | |
| Decision by | Anna Raleigh - Director of Public Health |
| West Sussex Plan priority | A Strong Safe & Sustainable Place |
| Date added | 15 November 2019 |
| Month | January 2020 |
| Consultation/ Representations | Representations concerning this proposed decision can be made to the Cabinet Member for Highways and Infrastructure, via the officer contact, by the beginning of the month in which the decision is due to be taken. |
| Background Documents (via website) | None |
| Author | Moira Jones Tel: 033 022 28694 |
| Contact | Erica Keegan 033 022 26050 |

Executive Director People Services

| Hospital Discharge Care Service Award of Contract | |
|---|---|
| <p>Health and social care in West Sussex are working together to develop and implement a pathway for people who are medically fit for discharge from acute hospitals but who may have continuing health or social care needs. People meeting these criteria and who do not require 24 hour care would be supported to return home immediately through this 'Home First' pathway without having their care needs assessed in hospital. In August 2019, the Executive Director People Services approved the commencement of a procurement process for new hospital discharge care services (Report Ref: OKD15 19/20) that will form one part of the multi-agency approach to the 'Home First' care pathway.</p> <p>Following the completion of the procurement process the Executive Director Adults and Health will be asked to award contracts for hospital discharge care services to commence delivery from April 2020.</p> | |
| Decision by | Kim Curry - Executive Director People Services |
| West Sussex Plan priority | A Strong, Safe and Sustainable Place |
| Date added | 8 November 2019 |
| Month | January 2020 |
| Consultation/ Representations | Representations concerning this proposed decision can be made to the Executive Director Adults and Health, via the officer contact, by the beginning of the month in which the decision is due to be taken. |
| Background Documents (via website) | None |
| Author | Juliette Garrett Tel: 033 022 223748 |
| Contact | Erica Keegan Tel: 033 022 26050 |

Cabinet Member for Adults and Health

| Procurement of Accommodation Based Support for Alcohol/Drug Recovery |
|--|
| <p>The Cabinet Member is asked to agree to the commencement of a procurement process to secure the provision of Accommodation Based Support for Alcohol/Drug Recovery for the population of West Sussex. A new service will be effective from 1st April 2021.</p> <p>Objectives of the service are:</p> <ul style="list-style-type: none"> • To maintain substance misuse recovery, and sustainable independent living • Reduction in drug and alcohol related harm. Contributes to Public Health Outcome Framework (Phof) indicators. • Improvement in the stability of people's accommodation • Improvement in physical and mental health and wellbeing • Improvement in social, family and community networks • Increased engagement with education, training, volunteering and employment • Reduction in offending and anti-social behaviour |

Activity will fit with the wider Prevention Strategy of West Sussex County Council, looking to support individuals with alcohol related difficulties earlier in their drinking history, and to prevent escalation of substance use related problems. An expected benefit will be an increase in local access to community settings for alcohol assisted withdrawal programmes.

Activity will support efforts to reduce risks of drug related deaths and reduce the numbers of drug deaths in treatment (an area of focus, working with Public Health England) and a priority of the Safer West Sussex Partnership Board.

The contract will run for a period of four (4) years with the possibility of a further extension for up to two (2) years built into the terms of the contract. The total value of the contract funded through the public health grant, is approximately £2.10M (including extension period). There are additional income streams from Housing Benefit revenue (majority contributor) and from District and Borough Councils.

The Cabinet Member is also asked to delegate the authority to award the contract and decisions about future extension of this contract to the Director of Public Health in consultation with the Cabinet Member.

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|--|--|
| Decision by | Mrs Jupp - Cabinet Member for Adults and Health |
| West Sussex Plan priority | A Strong, Safe and Sustainable Place |
| Date added | 18 December 2019 |
| Month | January 2020 |
| Consultation/ Representations | Representations concerning this proposed decision can be made to the Cabinet Member for Adults and Health via the officer contact, by the beginning of the month in which the decision is due to be taken. |
| Background Documents (via website) | None |
| Author | Moira Jones Tel: 033 022 28694 |
| Contact | Erica Keegan Tel: 0330 022 26050 |

Cabinet Member for Adults and Health

Supported Living Services Procurement

Supported Living services are care, support and accommodation services purchased by the Council on behalf of people who have been assessed as having eligible social care needs. These services support people to live more independently through the provision of personal care and outreach support.

The council currently commissions the majority of these services from a framework agreement which first commenced in April 2012 (Supported Living & Personal Support for Adults with Learning Disability Framework). In 2016 a new framework was let (Supported Living and Family Support Services for adults with learning disabilities and disabled children and young people in West Sussex Framework). This framework ends in March 2021.

Agenda Item 6

The commissioning of supported living is being reviewed with proposals being developed for new arrangements to be established across the county which will enable the achievement of our strategic aim to support more people to live in settled accommodation, with their family or in their own tenancy, for longer. The council will develop new arrangements considering: the challenges faced in the market - particularly around recruitment and retention of staff; the provision for increasingly complex individuals; the need to strengthen community networks and maximise customer independence; and develop services which meet the expectations of customers and their families.

Following the review and wide-ranging stakeholder engagement, the Cabinet Member for Adults and Health will be asked to approve the commencement of a procurement process to source the future supported living services and delegate authority for Contract Award to the Executive Director People Services.

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| Decision by | Mrs Jupp - Cabinet Member for Adults and Health |
| West Sussex Plan priority | A Strong, Safe and Sustainable Place |
| Date added | 16 October 2019 |
| Month | March 2020 |
| Consultation/ Representations | <p>Key Stakeholder engagement will inform this procurement including an online survey and market event.</p> <p>Representations concerning this proposed decision can be made to the Cabinet Member for Adults and Health, via the officer contact, by the beginning of the month in which the decision is due to be taken.</p> |
| Background Documents (via website) | None |
| Author | Alison Nuttall Tel: 033 022 25936 |
| Contact | Erica Keegan Tel: 033 022 26050 |

Independence in Later Life

Cabinet Member for Adults and Health

| Adults' Services Improvement - Next Steps | |
|--|--|
| <p>In 2018 in response to identified pressures and service challenges within adult social care a peer challenge led to a 100-day plan of action followed by a three-year programme of improvement structured around 100-day milestones starting in November 2018.</p> <p>By the start of the improvement programme the service was in a better position and that progress has continued. During the summer of 2019 the service faced additional operational pressures and the improvement programme was refocused towards helping to address those.</p> <p>In October 2019 in order to increase the scale and pace of delivery, the Council appointed a strategic partner to carry out a diagnostic assessment across both Adults' and Lifelong Services to identify ways to improve service outcomes for people whilst identifying opportunities for more cost-effective ways of working. The output from this work describes the challenges facing the services and the specific actions that would deliver long-term cost effective and sustainable improvement.</p> <p>The Cabinet will be asked to consider the outputs from this diagnostic assessment and agree the next stages for the ongoing improvement of the Adults' and Lifelong Services including the procurement of activity to drive their delivery.</p> | |
| Decision by | Mrs Jupp - Cabinet Member for Adults and Health |
| West Sussex Plan priority | Independence in Later Life |
| Date added | 5 December 2019 |
| Month | January 2020 |
| Consultation/ Representations | <p>Health and Adult Social Care Select Committee – 15 January 2020 (to consider the diagnostic assessment and scope of further work prior to commencement) or through short form task group direct to Cabinet Member prior to decision.</p> <p>Representations concerning this proposed decision can be made to the Cabinet Member for Adults and Health via the officer contact, by the beginning of the month in which the decision is due to be taken.</p> <p>Cabinet on 14 January 2020</p> <p>Health and Adult Services Scrutiny Committee on 15 January 2020</p> |
| Background Documents (via website) | None |
| Author | Sarah Farragher Tel: 033 022 28403 |

| | |
|----------------|--------------------------------|
| Contact | Erica Keegan Tel: 033022 26050 |
|----------------|--------------------------------|

Cabinet Member for Adults and Health

Commissioning of Care and Support at Home

Care and support at home services (also known as domiciliary care or home care) are services purchased by the Council on behalf of people who have been assessed as having eligible social care needs. These services support people to maintain their independence through the provision of personal care and support.

The Council currently commissions the majority of these services from a framework agreement which commenced in 2015 and which will come to an end in January 2021. This framework was developed jointly with NHS Continuing Healthcare who also use the contract. In addition, the Council purchases services from the wider market through a contractual agreement. The commissioning of care and support at home is being reviewed with proposals being developed for new arrangements to be established across the county which will enable the achievement of our strategic aim to support people to live independent lives for longer. The Council will continue to work with health partners on these arrangements, to prevent unnecessary emergency hospital admissions and speed up discharges.

Given the strategic context in which this recommissioning is set, Care and Support at Home shall ensure that it:

- Enables people to be independent for longer in their home, having choice and control over their care which is personalised for their needs.
- Stimulates the care market to build capacity and deliver sustainable and high quality care, including a skilled, valued and sustainable workforce.
- Strengthens community networks and supports people closer to where they live. Including increasing the number of Direct Payments.
- Works in partnership with providers, the NHS, communities, the independent and voluntary sector and those in receipt of care to ensure the coordination and delivery of high quality care.
- Understands market capacity and capability to make informed decisions and be innovative. Improve technology systems, including payments to improve the process for all stakeholders.
- Maximises short-term services to reduce demand and maximise customer independence.

Following the current review and a public consultation, the Cabinet Member for Adults and Health will be asked to approve the commencement of a procurement process to source the future care and support services and delegate authority for Contract Award to the Executive Director People Services.

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| Decision by | Mrs Jupp - Cabinet Member for Adults and Health |
| West Sussex Plan priority | Independence in Later Life |
| Date added | 2 September 2019 |
| Month | January 2020 |
| Consultation/ Representations | Public consultation available until 15 Sept 2019 at: www.westsussex.gov.uk/csh |

| | |
|--|---|
| | <p>Consultation with Director of Adult Services, Executive Director for People Services, NHS Continuing Healthcare, Coastal Clinical Commissioning Group, Crawley Clinical Commissioning Group, Horsham and Mid Sussex Clinical Commissioning Group.</p> <p>Representations concerning this proposed decision can be made to the Cabinet Member for Adults and Health, via the officer contact, by the beginning of the month in which the decision is due to be taken.</p> |
| Background Documents (via website) | None. |
| Author | Juliette Garrett Tel: 033 022 223748 |
| Contact | Erica Keegan Tel: 0330 022 26050 |

Director of Public Health

| | |
|---|---|
| Local Healthwatch and Independent Complaints Advocacy Service Award of Contract | |
| <p>The Local Healthwatch (LHW) service is the local 'Consumer Champion' for all NHS and Social Care services and is supported by the national body, Healthwatch England (HWE) part of the Care Quality Commission (CQC). The service's purpose is to understand the needs, experiences and concerns of people who use health and social care services and to speak out on their behalf. Local authorities have a duty under the Local Government and Public Involvement in Health Act (2012) to ensure that an effective local Healthwatch and Independent Complaints Advocacy service is operating in their area delivering the activities set out in the legislation.</p> <p>The Independent NHS Complaints Advocacy Service (IHCAS) is a client-centred, flexible service which supports anyone who wishes to resolve a complaint about healthcare commissioned and/or provided by the NHS in England.</p> <p>Following decision by the Cabinet Member for Adults and Health to commence a Procurement Process (report ref: AH9 19/20) from 1 April 2020 for a contract of up to 7 years duration at £342,600 per annum with a maximum total contract value of £2.549m, the Director of Public Health will now be requested to award the contract to the bidder who has submitted the most economically advantageous tender.</p> | |
| Decision by | Anna Raleigh - Director of Public Health |
| West Sussex Plan priority | Independence in Later Life |
| Date added | 9 December 2019 |
| Month | January 2020 |
| Consultation/ Representations | Representations concerning this proposed decision can be made to the Director of Public Health for Adults and Health via the officer contact, by the beginning of the month in which the decision is due to be taken. |

Agenda Item 6

| | |
|--|----------------------------------|
| Background Documents (via website) | None |
| Author | Cameron Hill Tel: 0330 222 3574 |
| Contact | Erica Keegan Tel: 0330 022 26050 |

Cabinet Member for Adults and Health

| Review of In-house Residential Care | |
|--|--|
| <p>Through the commissioning plans for lifelong and older people's services, the County Council will move towards a reduction in the reliance on residential care and an increase in community-based care and accommodation that supports independence. This will include a review of the Council's in-house service in line with the adult social care vision and strategy and the need to develop and shape the care market. The outcome will be a strategy for accommodation services for adults.</p> <p>The principles of the review and development of the strategy will be;</p> <ul style="list-style-type: none"> • To increase access to new models of supported and independent living, • To review the position and place of in-house residential care in the market, • To enable people to stay in their own home as long as possible by commissioning effective carer support, respite/reablement, access to employment and community-based activities, • Using a strengths-based approach to improve value for money and support choice and control, • To support young people as they approach adulthood with realistic expectations, • To build long-term sustainable solutions based on expected future demand and capacity modelling and • To develop positive relationships with the market, delivering value for money across all aspects of care and support. <p>We will engage with customers, carers and families as part of the review and development of a future strategy.</p> <p>The Cabinet Member for Adults and Health will be asked to approve:</p> <ol style="list-style-type: none"> 1) the outcome of an initial review phase of in-house residential care 2) the plans for a wider review of in-house residential care and the development of an accommodation strategy for adults. | |
| Decision by | Mrs Jupp - Cabinet Member for Adults and Health |
| West Sussex Plan priority | Independence in Later Life |
| Date added | 30 July 2019 |
| Month | February 2020 |
| Consultation/ Representations | Customers, carers and families, Health and Adult Social Care Scrutiny Committee (HASC) (to be considered by HASC Business Planning Group) and market partners/service providers. |

| | |
|--|---|
| | Representations concerning this proposed decision can be made to the Cabinet Member for Adults & Health via the author or officer contact by the beginning of the month in which the decision is to be taken. |
| Background Documents (via website) | None |
| Author | Catherine Galvin Tel: 033 022 24869 |
| Contact | Erica Keegan - 033 022 26050 |

Executive Director Adults and Health

| Extension of the Community Equipment Service Contract | |
|---|--|
| <p>The Community equipment service (CES) is delivered through a contract with Nottingham Rehab Ltd (trading as NRS Healthcare). The service meets customers social care needs as defined under the Care Act 2014 by promoting independent living and wellbeing. The contract was let on a 5 year term, commencing 1 April 2015, with the option for a 2 year extension. It is recommended that the County Council take up the opportunity to extend for a further two years to 31 March 2022. Taking up the extension will allow the County Council and its health partners to explore future delivery models, including potential collaborative arrangements with other local authorities.</p> | |
| Decision by | Kim Curry - Executive Director Adults and Health |
| West Sussex Plan priority | Independence in Later Life |
| Date added | 27 December 2019 |
| Month | February 2020 |
| Consultation/ Representations | Representations concerning this proposed decision can be made to the Executive Director for Adults and Health via the officer contact, by the beginning of the month in which the decision is due to be taken. |
| Background Documents (via website) | Original Decision Report - ASCH05(13/14) |
| Author | Jane Walker Tel: 033 022 27927 |
| Contact | Erica Keegan Tel: 033022 26050 |

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Health and Adult Social Care Select Committee

15 January 2020

Business Planning Group Report

Report by Chairman, Business Planning Group

Executive Summary

Each Select Committee has a Business Planning Group (BPG) to oversee the Committee's work programme and prioritise issues for consideration by the Committee. This report provides an update to the Committee of the BPG meeting held on 20 November 2019 setting out the key issues discussed.

Recommendation

The Health and Adult Social Care Select Committee (HASC) is asked to endorse the contents of the report in particular the Committee's Work Programme revised to reflect the Business Planning Group's (BPG's) discussions (attached at Appendix A).

1. Background

1.1 The Business Planning Group (BPG) met on 20 November, members in attendance: Mrs Arculus, Mr Boram, Mr Turner (Chairman) and Dr Walsh (Chichester). Also present were: - Carla Dow (Head of Communications, Coastal West Sussex CCG, Crawley CCG, East Surrey CCG, Horsham and Mid-Sussex CCG – by phone), Anna Raleigh (Director of Public Health), Chris Salt (Strategic Finance Business Partner) Gill Vickers (Deputy Director of Adults' Services), Helena Cox and Rob Castle (Democratic Services).

1.2 Mrs Smith was absent.

2. HASC Work Programme Planning 2018-20

2.1 Deputy Director of Adults' Services – verbal update by Gill Vickers

- Updates on Housing Related Support and Winter planning to come to the 27 November Committee meeting
- Deerswood was the only one of the Shaw homes that was still rated as inadequate
- Glen Vue, East Grinstead, had been vacated by adult social care and was now sublet to Age UK
- Maidenbower is owned by Crawley Borough Council and was being sold
- When refurbishment was finished at the Judith Adams Centre (Chichester) and the Chestnuts (Bognor Regis) services would move from the Wrenford Centre (Chichester) which would then be declared surplus to service requirements

2.2 Director of Public Health – verbal updates by Anna Raleigh

- A report on self-harm would be included with an update on the Suicide Strategy and presented to the March meeting of the Committee
- Social isolation was being addressed in several ways including the Health & Wellbeing Board's 'Ageing Well' campaign
- GP and pharmacy contracts were out for procurement
- District and borough councils had agreed to carry out intervention work on smoking, drinking and health checks
- Childhood obesity was being addressed by a wellbeing programme across the county

2.3 Clinical Commissioning Groups (CCGs) – paper introduced by Carla Dow

- Following Governing Body approval, the GP Memberships in Crawley CCG and Coastal West Sussex CCG had approved the constitution for the new single West Sussex CCG
- The legal directions on Coastal West Sussex CCG had been lifted
- Surrey and Sussex Healthcare NHS Trust and East Surrey CCG have moved to the Surrey Heartlands Integrated Care System
- A Sussex-wide winter advice communications plan had been launched with the support of partners, including the Council

2.3.1 Points covered in discussion: -

- Video GP consultations were being used in the north of the county
- The Urgent Treatment Centre (UTC) in Crawley was taking bookings via NHS 111
- The soft launch of the new model of UTCs based in A&E departments would take place at St Richard's hospital, Chichester and Worthing hospital from 1 December 2019 with full public launches in April 2020 (Crawley UTC was already live)
- All UTCs and minor injury units had to meet certain standards to continue providing urgent care
- Following concerns, a number of Coastal West Sussex CCG patients scanned by the non-obstetric ultrasound service provided by Bestcare Diagnostics Ltd were having their notes reviewed as part of the Clinical Harm Review
- Stroke services in Coastal West Sussex are being reviewed as part of commitments to achieving the NHS Long Term Plan and national quality guidelines. This will include a period of public engagement during 2020 and a plan is currently being put together.
- An integrated community health hub was expected to open in Midhurst by Easter 2020
- A primary care strategy for West Sussex was being developed

2.4 Requests/referrals from the Committee

- There will now be a public inquiry into issues at Brook House detention centre and therefore the outcome of this would be awaited
- It was agreed that the NHS Human Resources Strategy was not a subject for scrutiny by the Committee

3. Total Performance Monitor – update by Chris Salt

- The predicted £4.3m overspend in the Adults & Health budget was due to four factors: -
 - i. **Demand Management** – the expected £2m pressure in older people’s services was still expected to be absorbed by a new technology contract and the ‘Supporting People, Connecting Lives’ programme. However, these will take longer than initially anticipated to have an effect with benefits expected to be limited in 2019/20
 - ii. **Shaw Homes Contract** – the contract variation to convert 129 beds from medium to complex needs remains under negotiation
 - iii. **Learning Disabilities** - £2m of savings are required. Plans already in place will save £1m
 - iv. **Market-related pressure** – 17% of residential placements cost above the Council’s usual threshold compared to 12% in 2018
- The overspending will be managed through use of the improved Better Care Fund, this was permitted in the conditions of the funding
- A budget recovery plan was in place which aimed to avoid any of this overspending being carried over into 2020/21. This will enable the Improved Better Care Fund to be used on things such as the hospital discharge project

3.1 Points covered in discussion: -

- The Adults’ Social Care Improvement Board monitored performance in detail
- Budget planning through the Medium-Term Financial Strategy assumed continuing demand management through savings projects
- The situation whereby people could not start their care packages due to a shortage of domiciliary care was constantly monitored
- The Council introduced a number of preventative services after the change in social care eligibility criteria in 2012 which will bring benefits, newer services have been introduced to support these

4. Date of next BPG meeting

- Members noted that the next BPG meeting will be held at 10.30 on 18 March 2020.

5. Implications

There are no social impact, resource, risk management, Crime and Disorder Act or Human Rights Act implications arising directly from this report.

Bryan Turner

Chairman, Health and Adult Social Care Select Committee
 Contact: Rob Castle, 033022 22546, rob.castle@westsussex.gov.uk

Appendices - Appendix A - HASC Work Programme

Background Papers - None

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**Health and Adult Social Care Scrutiny Committee Work Programme
January 2018 – December 2020**

| Topic/Issue | Purpose of scrutinising this issue | Timing |
|---|---|---------------|
| HASC | | |
| Adults Services Improvement – Next Steps | Following a discussion at Cabinet and prior to publication of a formal decision, the Committee will be asked to consider the proposed next steps for progressing the improvement of adults’ services, as set out in the vision and strategy document. | January 2020 |
| Proposals to improve mental health services in West Sussex | To consider the outcome of the public consultation regarding proposals put forward by the CCGs and SPFT. | March 2020 |
| West Sussex response to the NHS Long Term Plan (Sussex Health and Care Partnership) | To consider the response from the Sussex Health and Care Partnership to the NHS Long Term Plan including place-based plans for West Sussex. | March 2020 |
| Sussex-wide review of emotional health and wellbeing support for children and young people | To receive the outcome from the recent Sussex-side review of the emotional health and wellbeing support for children and young people (members of the Children’s and Young People’s Services Select Committee). | March 2020 |
| West Sussex Suicide Prevention Strategy & Self-harm Needs Assessment | To consider the West Sussex Suicide Prevention Strategy (as agreed at HASC on 26/9/19) and the Self Harm Needs Assessment for West Sussex. | March 2020 |
| Refreshed Dementia Strategy | To consider the draft refresh Dementia Strategy | March 2020 |
| Social Isolation / Contract arrangements for Social Support Services | To consider the County Council’s work around preventing social isolation. This item will include work to develop the provision of social support service contracts funded by Public Health. | June 2020 |
| Safeguarding Adults Board Annual Report | Annual review of the most recent Safeguarding Adults Board (2019/20). | June 2020 |

| Topic/Issue | Purpose of scrutinising this issue | Timing |
|---|--|--------------------------|
| Improved Better Care Fund (iBCF) | Annual review of the improved Better Care Fund Plan (iBCF) for the financial year 2019/20 in terms of outcomes achieved, scheme suitability and priority. | June 2020 |
| Primary Care Strategy / GP Contracts (Public Health) | To consider the emerging primary care strategy as developed by the CCGs. This item will include details of GP surgery provision across the county and GP contracts which are funded by the Public Health Grant. | June / Sept 2020 |
| Integrated Urgent Care (Services provided by Minor Injuries Units) | To consider the new model of integrated care. | September 2020 |
| Transforming Stroke Services in south West Sussex | Outcomes from transforming stroke care programme and involvement of HASC. | September/ November 2020 |
| Task & Finish Groups | | |
| Review of In-house Residential Care | Ahead of a Cabinet Member for Adults and Health decision to approve a wider review of in-house residential care and the development of an accommodation strategy for adults a task and finish group (TFG) will consider the outcome of an initial review phase of in-house residential care. | February 2020 |
| Joint HOSC | | |
| Clinically Effective Commissioning | To consider any proposals from West Sussex Clinical Commissioning Groups, in relation to ongoing work to ensure that commissioning arrangements are both clinically and cost effective (further to HASC 29/9/17). | JHOSC meeting TBC |
| Business Planning Group | | |
| Service/Stakeholder updates: Adult Social Care (to include Adults in House Social Care Services) Commissioning (to include Community Advice Service (AH15 18/19)) Partners in Care | To consider updates from the services and stakeholders and consider whether any issues should be subject to formal scrutiny by HASC. | 18 March 2020 BPG |

| Topic/Issue | Purpose of scrutinising this issue | Timing |
|------------------------------------|--|--|
| Healthwatch | | |
| Contract Monitoring | At its meeting on 27/6/19, BPG agreed to look at contract monitoring twice a year – BPG 20/11/19 agreed to look at this at every other meeting | 18 March 2020 BPG |
| Low Vision Services | To consider the outcome of the consultation and confirm whether the item should be subject to further formal scrutiny by HASC. | TBC following a review of services |
| Brook House Report | In response to a query from Mrs Smith, BPG agreed to wait for the outcome of a public inquiry before deciding what scrutiny, if any, was required by HASC. | TBC – following the announcement of a public inquiry |
| Member Days | | |
| Mental Health (HASC/CYPSSC) | <p>Topics for potential inclusion:</p> <ul style="list-style-type: none"> • children/adolescents – self harming • what is being done in West Sussex schools • Front-line service provision for adults • How long to get a first appointment, timescales, waiting list • Skills/capacity of the service <p><i>Members should also note Sussex Health and Care Partnership work on Mental Health which could inform any potential scrutiny.</i></p> | TBC |

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